



**Jammu & Kashmir Entrepreneurship Development Institute (J&K EDI)**  
(An organisation of Government of Jammu & Kashmir)  
Sempora, Pampore (Kashmir)/ Bari Brahmna, Jammu

Sub: Constitution of Committee.

Order No. JKEDI/HR- 190 of 2024

Dated: 10 .09.2024

In pursuance to the report submitted by the Fact Finding Committee constituted vide order no. JKEDI/HR-125 of 2024 dated 03.07.2024, Sanction is hereby accorded to the constitution of committee with the following composition to scrutinize different kind of leaves sanctioned in contravention to "The Jammu & Kashmir Entrepreneurship Development Institute (JKEDI) Service and Recruitment Rules-2013" & "JK Civil Services (leave) rules, 1979 in case of Smt. Naiyer Amin Assistant Faculty and shall fix responsibility on the official (s) responsible for recommending/sanctioning the said leaves and shall recommend appropriate action in accordance with the established rules based on the findings of responsibility.

The committee shall have the following composition:

1. Shri Sunil Kotwal, Accounts Officer / DDO.
2. Shri Ansar Ullah Machloo, Executive Manager CSF
3. Shri Ishfaq Ahmad Mir, Communication Officer / Incharge Legal cell.
4. Shri Waseem Raja, Assistant Faculty / Director's Secretariat.
5. Smt. Divya Sharma, Assistant Faculty /Manager HR.

The committee shall submit its report with-in a weeks-time positively.

Sd/-

(Rajinder Kumar Sharma) JKAS  
Director JKEDI

No. JKEDI/HR/GO/2024/882-885

Dated: 10.09.2024

Copy to the;

1. All concerned for information and necessary action.
2. Director's Secretariat for kind information of the Director.
3. I.T Section for information & necessary action
4. Order/Concerned File.

  
10/09/2024  
Manager HR